

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, April 13, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 13, 2004, with the following members present: Deanna Santema, Dennis Falken, Donald Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Robert Hill, Ted Eggebraaten, Gregg Jongeling, Nancy Flynn, John Andrews, and Brian Eclöv.

CALL TO ORDER

Chairperson Deanna Santema called the meeting to order.

CONSENT AGENDA

Chairperson Deanna Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the April 13, 2004 Commission Meeting, and the minutes from the April 6, 2004 Commission Meeting. Welfare Matters: Case # 04-012 for hospital was approved; Case # 04-026A for utilities was denied; Case # 04-034 for rent was approved; Case # 04-037 for utilities was approved; Case # 04-007 for hospital was denied. Travel/Education: Cyndi Ault, Kris Bothwell, Kurt Schmidt, Larry Klingbile, Doris Knutson, and Joyce Dragseth to go to Sioux Falls, SD on May 25-28, 2004 to attend the Annual SDAAD Conference.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Negstad, to approve the following claims. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye," Motion passes. Allied Oil, tires \$638.14; Allstate Imaging Inc, printer ribbons \$288.00; Arlington Sun, public notice \$13.30; AT&T, telephone \$69.34; Cyndi Ault, payroll advance \$500.00; B&B Concrete, sandblasting \$236.50; Eugene Beckman & Sons, chain saw/parts \$725.33; Bierschbach Equipment, parts \$1,821.05; Kris Bothwell, payroll advance \$500.00; Boys & Girls Club, meetings \$1,007.25; Bozied Oil Co, car washes \$45.00; Brian's Tint Plus, film/labor \$116.32; Bkgs Auto Mall, parts \$11.53; Bkgs Area Chamber, meals \$30.00; Bkgs City, landfill fees/utilities \$9,677.73; Bkgs Co Treasurer, title/plates/postage/delinquent taxes \$758.38; Bkgs Co Zoning, petty cash \$17.55; Bkgs Electric Const, install recepticals \$514.23; Bkgs Hospital, blood tests/medical \$2,219.95; Bkgs Inn, meeting rooms \$257.00; Bkgs Police Dept, dispatch \$35,000.00; Bkgs Plumbing, shower repair \$337.92; Denise Brown, payroll advance \$500.00; Butler Machinery, parts/labor \$786.37; Calhoon & Kratochvil, postage/rent/copies/telephone \$4,570.34; Career Learning Center, cleaning \$195.00; CarQuest Auto, parts \$146.18; Cellular One, telephone/holster \$626.79; Central Business Supply, office supplies/maintenance/files \$1,095.25; Chemco, janitorial supplies \$304.55; Child's Voice, witness interview \$341.76; Cook's Office Products, supplies/maintenance 82.76; Cook's Recycling, commercial service \$316.00; Courtesy Plumbing, parts \$15.75; DBS Inc, execution \$1,778.44; Dakota Disc, subscription \$125.00; Dale's Alignment, parts/labor \$1,304.78; Decatur Electronics, radar system \$1,443.00; Dell Marketing, server racks/computer \$9,650.34; Den-Wil, grounds upkeep \$517.84; Dept of Trans, contracts \$48,377.99; Dressen Custom Trailers,

trailer \$5,723.00; East Dakota Water, monthly water conserv \$1,276.68; Theodore Eggebraaten, gas \$20.00; Einspahr Auto, parts/labor \$3,187.04; Elite Business Systems, copier maintenance \$60.00; Farmer's Coop, LP gas \$7.56; First District Assoc, qtrly payment \$6,166.25; Robert Fite, CAA \$1,291.36; Foerster Wholesale, janitorial supplies \$251.00; G&K Services, laundry service \$277.90; Gall's, immobilizers/stretchers \$10,802.64; Alan Glover, CAA \$403.20; Grainger, blades \$48.99; Mark Halverson, payroll advance \$500.00; Hander Inc, labor \$159.18; Marge Hansen, replace epellets \$304.00; Harold's Printing, posters/envelopes \$270.65; Harold's Photo Centers, film developing \$80.50; Patricia Hartsel, transcripts \$315.40; Konrad Hauffe, dental \$123.88; Gary Heldt, mileage/battery \$106.55; Homestead Do-It Center, nails \$2.22; Justin Hyde, CAA \$115.20; IAEM, membership dues \$150.00; Index Stationers, office supplies \$31.76; Insty-Prints, lamination \$594.24; Integrated Business Solutions, technology service \$3,207.65; Inter-Lakes Community Action, support worker \$629.00; ITC, database \$693.45; Johnson Controls, air conditioner \$3,625.00; Mel Kloster, meals/mileage/room/subscription \$364.65; Dale Kneebone, payroll advance \$500.00; L&L Parts, parts/filters \$484.54; Linweld, supplies \$25.43; Locators & Supplies, coveralls \$226.53; Donald McCarty, CAA \$2,221.02; McCleod's Print & Office, warning tickets \$253.91; MCI, telephone \$415.44; M&T, medical supplies/fire extinguishers \$1,558.00; Macksteel, steel \$798.96; Martin's Inc, diesel fuel \$633.70; Mastercard, airfare \$518.52; Mediacom, internet \$55.95; Micro Computers, repair \$37.50; Midland Credit Management, execution \$268.29; Minnehaha Co Treasurer, MV renewal notices \$73.61; Multi Mark-It, advertising \$60.00; NACO, registrations \$1,170.00; NADA, used car guide \$60.00; NASASP, membership dues \$35.00; Nat'l 4-H Council, supplies \$96.33; Nat'l Sheriff's Assoc, membership dues \$100.00; Mary Negstad, mileage \$34.80; Nancy Nelson, CAA \$737.28; Nortek Computers, drive/cable \$51.95; Sean O'Brien, CAA \$36.00; Ohlin Sales Inc, batteries \$99.51; Olson & Johnson International, gauge \$37.86; Robert Olson, payroll advance \$500.00; Bella Opatz, payroll advance \$500.00; Physicians Lab, autopsies \$3,600.00; Pitney-Bowes, scale lease \$141.00; Purdue University, workbooks \$50.00; Qualified Presort, MV notices \$1,253.26; RFD News, publications \$1,128.14; Radio Shack, parts \$5.98; Reserve Account, postage \$6,000.00; Reuter's Framing, framing \$38.00; Dept of Revenue, MV/birth & death fees/admin fees/blood tests/nurses payment \$246,833.52; Rhomar Ind, shop supplies \$789.59; Rick Ribstein, CAA \$870.50; Rude's Funeral Home, funeral \$2,300.00; Running's Big R, parts \$246.18; Terry Schwenk, rent \$175.00; SDACO, registrations \$225.00; SD Co Weed Supervisor, dues/training \$110.00; SD Continuing Legal, publication \$150.00; SD Federal Property Agency, office supplies \$29.75; SDSU Ag, trees \$18.00; SDSU Workstudy, workstudy \$63.57; Shepardson's Hardware Hank, hardware/supplies \$59.64; Lisa Sik, payroll advance \$500.00; Sinai Coop Elevator, diesel fuel \$644.40; Sioux Falls Two Way Radio, radio/parts/maintenance \$1,934.16; Sioux Valley Energy, utilities \$34.95; Software Services, computer assistance \$1,316.25; Sprint, telephone \$63.15; Staff Search, temp help \$2,175.12; State of SD, network access fee \$156.00; Rose Marie Stee, meals/mileage/registration/supplies \$378.02; Streicher's, mounts/cables/lifters \$1,419.95; Sturdevant's Auto, parts \$362.16; Laurie Tangen, meals/mileage/registration \$201.88; Town & Country Shopper, ads \$212.50; Turning Point, foster care/psychological evaluation \$2,430.00; US Postal Service, postage \$1,000.00; VandenBerg Law, CAA \$648.00; Verizon, telephone \$345.79; Viking Office Products, office supplies \$382.01; Barry Vlasman, CAA \$306.00; Stephanie Vogel, supplies \$89.15; Wagner Real Estate, inspection fees \$100.00; Wal-Mart, office supplies \$308.49; West Group, law books \$869.00; City of White, water \$55.68; Terry Wiczorek, CAA \$681.53; Xerox, maintenance \$108.22; Juror/Witness Fees: Sarah Carlson \$24.64; Nicholas Harris \$20.00; Paul Johnson \$20.00; Richard Rudebusch \$20.00; Deb Stamm \$20.00; Michelle Thielen \$31.60; Shawndra Thielen \$20.00; Jay Triplett \$20.00; Samantha Tuttle \$81.20.

Commissioner Larson reported on the Fire Department Feed and Research Park Committee meeting.

Commissioner Negstad reported on the Fire Department Feed and the BATA meeting.

Commissioner Falken reported on the NACE Conference.

Commissioner Klavetter reported on the Fire Department Feed and the Landfill Board meeting.

Commissioner Santema reported on the Fire Department Feed, the CASA Lighting Ceremony, and a meeting on West Nile.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, Register of Deeds statement of fees was filed in the County Auditor's Office collected for the month of March 2004 in the amount of \$19,530.00.

Be it noted, the Highway transfers for the month of March 2004, \$6,967.78 was transferred for expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted, the Auditor's Account with the Treasurer for the month of March 2004 is as follows:

March 2004	
Total amount of deposits in banks.....	\$5,845,855.60
Total amount of actual cash: Currency.....	9,906.00
Coins.....	81.31
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....	73,666.13
Itemized list of all items, checks, and drafts in Treasurer's possession over 3 days...	62.00
Insufficient checks.....	90.00
T O T A L	<u>\$5,929,661.04</u>

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to discuss Personnel Matters, Community Development Block Grant, and the Courthouse parking lot. Be it noted, Chairperson Santema signed the closing documents for the Community Development Block Grant.

Motion by Negstad, seconded by Falken, to approve and authorize Chairperson Santema to sign the Request to Fill Vacancy for the Deputy Register of Deeds position. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye," Motion passes.

Zoning & Drainage Director, Robert Hill met with the board to discuss and distribute Resolution # 04-14. Motion by Falken, seconded by Negstad, to approve and authorize Chairperson Santema to sign Resolution # 04-14. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Motion passes.

Amendment to Plat

Resolution # 04-14

A Resolution for the plat of Lot 1, Schlotman Addition in the NE ¼ of Section 2, Township 109 North, Range 52 West of the 5th P.M., in the County of Brookings, South Dakota. This plat was recorded by the Brookings County Register of Deeds on the 7th day of April, 2004 at 11:10a.m. and recorded in Book 23 of Plats on page 111.

Dated: April 13th, 2004

Deanna Santema
Chairperson
Brookings County Commission

Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Santema to sign the City of Brookings, Construction, Repair, Move, and Demolition Permit for the 30' x 60' metal garage owned by Brookings County located on the 1921 Building property. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye," Motion passes.

Highway Superintendent, Ted Eggebraaten and Gregg Jongeling with Banner Associates, Inc. met with the board to discuss the 1921 Building parking lot project. Jongeling distributed a copy of the final design for the PDD. Be it noted, the board discussed the project design, budget, lighting, sprinklers, trees, and landscaping.

Highway Superintendent, Ted Eggebraaten met with the board to discuss the Brookings County metal garage on the 1921 property, and to distribute an estimate for site preparation, paving concrete and moving the building. Eggebraaten discussed the Harvest Church property and updated the board on the progress of the items that were to be removed from the Right of Way on Brookings County Road 2.

COMMISSIONER'S OPEN DISCUSSION

Be it noted, the board discussed Permit Processes, future Commission Reporting on meetings and events, the upcoming Planning Commission meeting, and the Research Park.

ADJOURNMENT

Chairperson Santema declared the meeting adjourned.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office